

CITY OF BLACKTOWN RSL CLUB LIMITED

CLUBGRANTS SUPPORT PROGRAM

CATEGORY 2 APPLICATION FORM FOR SUPPORT DURING

1 SEPTEMBER 2019 TO 31 AUGUST 2020 PERIOD

Return this completed application and the ClubGRANTS Funding / Sponsorship Agreement to Blacktown RSL for consideration with the Sports, Grants & Community Committee

Please Note: This application is for category 2 only. To determine if you qualify please refer to www.clubsnsw.com.au, Community Support, ClubGRANTS then ClubGRANTS guidelines.

Category 1 Applications should be directed to the Blacktown Local ClubGRANTS Committee, C/o Tony Barnden – Manager, Blacktown City Council PO Box 63 Blacktown NSW 2148. Phone 9839 6054.

Category 2 Applications complete this form and the ClubGRANTS Funding / Sponsorship Agreement for any cash support then **forward both signed application & agreement to:**

The CEO, Blacktown RSL Club, PO Box 619 Blacktown NSW 2148.

As per legislative requirements all successful recipients of cash amounts less than \$500 must forward to Blacktown RSL a receipt. Cash support between \$500 and \$5,000 will also require a written report from the recipient. Funding over \$5,000 in addition to the above will require you forward to Blacktown RSL a statutory declaration detailing the application of the funds at the completion of the project. A statutory declaration and progress report must be sent to Blacktown RSL if the project is not completed within the ClubGRANTS year ie by 31 August 2020. Where an individual grant for ClubGRANTS funding exceeds \$10,000 the Club must enter into a formal contract with the benefiting organisation.

Applicants requesting discounted / waiver of room hire fee only do not need to complete this form and should write to the CEO outlining details eg organisation's name / ABN, purpose of request and dates required if known, noting successful recipients must forward a letter of acknowledgement once utilised.

Date Submitted: _____ Signature: _____

Organisation Name _____

ABN, ACN or ARBN (as applicable) _____

Contact details (note that this person will be the principal point of contact and will also be the person responsible for ensuring contractual obligations are adhered to).

Name _____ Position (eg President, Secretary) _____

Address for correspondence _____

Phone _____ Email _____

Please tick the answer that applies to your organisation.

1. Is your funding request to benefit the Blacktown Area? (Organisations operating outside Blacktown are generally not eligible for funding) Yes No

2. Are you eligible to receive any government (local, state or federal) funding? please include your organisations most recent Annual Report with your application Yes No



3. ClubGRANTS legislation and guidelines aims to avoid 'double-dipping' where organisations receive funding from a number of clubs. Do you receive funds/support from other Clubs Yes No

If yes, state details of support / Club _____

4. Amount of cash support for which you are applying for from Blacktown RSL for the period 1 September 2019 until 31 August 2020

\$ _____

If project is for equipment/capital funding over \$2,000. then 2 quotes should be submitted with this application. If cash support is successful and payment via EFT preferred please supply the following banking details alternatively a cheque will be drawn to the Organisation and posted to address as stated on page 1.

EFT Payment Only: Account Name _____

Bank Institution _____ BSB _____ Account _____

Email Address (for notification of EFT Transfer) _____

5. If request is not cash support then state the specific request and for what purpose

- Meal Vouchers Raffle Prizes
 Discounted Food & Beverage Other (please specify) _____

Purpose of the Request (all support cash or in-kind): _____

(State Specifics of Request): _____

Supporting documentation, such as quotes or plans, recognition of Blacktown RSL support, aims and/or objectives of the project should also be attached.

6. If successful state approximately the date that you require receipt of support (eg early March 2020).

Also note: If successful all legislative requirements must be adhered to ie. receipt, letter of acknowledgement, statutory declaration or future funding may be jeopardised.



Functions Activity

7. Does your organisation propose to hold any functions at this Club.

Projected functions activity (September 2019 – August 2020) ie. events where food & beverage purchases are anticipated (see example)

Function Name &	Eg. Annual Presentation				
Proposed Function Date	01.10.2019				
Estimated Attendance	150				
Total Estimated Catering Expenditure	Eg. 150 x \$25. = \$3,750.				
Estimated Beverage Expenditure	Eg. 150 x \$10. = \$1,500.				

Applicants Membership Information

8. Members of your organisation that are also Blacktown RSL Club members. Attach additional listing as required.

Note: this request does not violate privacy rules as the information is not being provided to a 3rd party for advertising purposes. We are asking you to confirm information about people who are already members of Blacktown RSL Club i.e. person about whom we already have information.

<i>Name (first & last name)</i>	<i>Blacktown RSL Member Number</i>	<i>Name (first & last name)</i>	<i>Blacktown RSL Member Number</i>

Attachments checklist:

- Completed Blacktown RSL ClubGRANTS Cat. 2 application form
- Membership and functions information (as per application form)
- Supporting documentation eg quotes
- ClubGRANTS Funding / Sponsorship Agreement

